

# COURSE BOOKING FORM

**PERSONAL DETAILS**

Surname:		First Name:		Title:	
Address:					
Postcode		Date of Birth:			
Daytime Tel:		Evening Tel:			

**EMAIL ADDRESS: IMPORTANT, AS WE WILL COMMUNICATE WITH YOU BY EMAIL:**

**COURSE DETAILS**

Course Date Required:		Course Title:			
Existing Diver Grade:		Date Gained:	No of dives:		
You need to be able to swim 200 yards and float for 10 minutes. Can you do this?					
Do you have a diver medical:		If yes, date of last medical:			
For continuing education courses, when and where did you last dive?					
Have you done a refresher?		If yes, when did you do it?			
I understand that it is a mandatory requirement to study the manual, completing all knowledge reviews and watch both DVD's prior to any Home Study course					

**OFFICE USE ONLY**

Manual Issued

YES/NO

PLEASE NOTE: You should not fly for 24 hours after diving.

**PAYMENT DETAILS**

Course fee:	£
Training Manual (if required):	£
Postage and Packing (if required) (£4.00 for 1 manual, £7.00 for 2)	£
Total due:	£
Payment method:	Credit Card/Switch/Cash/Cheque made payable to Andark Promotions Ltd
If you wish to pay by credit card, please enter details below:	
Credit Card Number:	
Start Date:	Issue No: Expiry Date:
Security number (last 3 digits on signature strip)	
Card Holder's Name:	
Card Holder's Address:	
Card Holder's Signature:	

**REMEMBER TO SEND 2X NAMED PASSPORT SIZED PHOTOGRAPHS WITH YOUR BOOKING**

**EACH STUDENT WILL REQUIRE MASK, SNORKEL, BOOTS, FINS AND GLOVES (OPTIONAL) FOR OPEN WATER DIVES.** Special offer packs are available in the shop, please ask.

Andark will provide all equipment for pool training (first 3 days of PADI Open Water) and suit, BCD, cylinder, regulator and weight belt for open water training for all courses up to and including Rescue Diver level.

**TERMS AND CONDITIONS**

**A minimum of 3 people** is required in order for a course to run (unless otherwise stated). Andark reserves the right to vary or cancel, at their discretion, a course or its contents, where the circumstances necessitate. Andark reserves the right to refuse admission onto a course. Andark does not accept provisional bookings. Reservations will only be confirmed upon receipt of a completed signed booking form, and payment. Telephone bookings will be deemed to be cancelled if the booking form and medical are not received within 5 working days. Course fees may change without notice. Lost or broken equipment (caused by student) must be paid for by student. Inland dive sites may be used - any associated entry fee or boat charges must be met by student. Transport to and from dive sites are student's responsibility. For continuing education courses, a refresher **MUST** be completed and logbook evidence shown if the student has not dived in the six months prior to attending the course. You must pre-study all course materials for the Express PADI Open Water Course or Referral. If you fail to do so you will not be permitted to join the course. If you wish to rebook, there will be an additional charge of £80 to cover administration / additional tuition.

**REFUNDS AND CANCELLATION:** No refunds of any monies paid will be given, save that Andark at its absolute discretion may offer: (1) a credit note (less an administration fee of minimum £30) redeemable at Andark's retail shop or against the cost of an alternative course; or (2) an alternative course of equal value (less an administration fee of minimum £30). Failure to attend a course on the due date will result in loss of all course fees. An administration fee (minimum £30) will be charged for changes to course dates where a minimum of 2 full weeks' notice is given. Where less than 2 full weeks' notice is given OR where the cancellation/change of dates results in a course falling below minimum numbers, no refund/credit or change of dates can be permitted.

Data stored on computer will be used for Andark purposes only. If you do not wish to receive correspondence from Andark, please tick the box

**I HAVE READ AND AGREE TO THE ABOVE DETAILS AND TERMS AND CONDITIONS**

Signed:		Name:	
(Diver, or adult with parental responsibility if under 18)		Date:	